

DELEGATIONS IN RESPECT OF THE REGULATIONS RELATING TO THE EXEMPTION OF PARENTS FROM THE PAYMENT OF SCHOOL FEES, 2005

Under the power vested in me by section 62(2) of the South African Schools Act, 1996 (Act 84/1996), I, RONALD BERT SWARTZ, Head of the Western Cape Education Department, hereby delegate the powers vested in me by the above-mentioned Regulations as published in Government Gazette 29311 dated 18 October 2006, as set out hereunder to the holders of the posts as indicated opposite each power. When an official acts in a higher post, the rule applies that the powers attached to the higher post, are entrusted to him or her.

| | Statutory provision | Subject/Nature of Power | Head of Department | Deputy Director-General | Chief Director | Director | Dep. Director | Snr Circuit Manager | Circuit Manager | Ass. Director | Snr Admin Officer | Admin Officer | Chief Admin Clerk | Snr Admin Clerk |
|----|---------------------|--|--------------------|-------------------------|----------------|----------|-------------------------|---------------------|-----------------|---------------|-------------------|---------------|-------------------|-----------------|
| No | Regulation | | | | | | | | | | | | | |
| 1. | 3(1)(d) | <p>Submission of a copy of a completed and signed form (Checklist - Annexure A) by the parent and the principal to the Head of Department or his or her delegate which indicate that the principal -</p> <p>(a) has informed the parent about the amount of the annual school fees to be paid and the procedures for applying for exemption. Yes/No</p> <p>(b) has informed the parent that he/she is liable for the payment of school fees unless he/she has been exempted from the payment thereof. Yes/No</p> <p>(c) has informed the parent about his/her right to apply for exemption from paying school fees. Yes/No</p> <p>(d) has asked the parent whether he/she wishes to apply for such exemption. Yes/No</p> | x | x | x | x | X DISTRICT OFFICE | | | | | | | |

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| | | (e) has asked the parent whether he/she wishes to be assisted in making such application. Yes/No (f) has provided the parent with the form (Annexure B) for application for exemption. Yes/No | | | | | | | | | | | | |
| 2. | 6(11) | Submission of a provisional table (statistics), at or before the end of the first school term each year, by governing bodies of public schools (no-fee schools excluded) to the Head of Department or his or her delegate, indicating - (a) the number of applications for exemption of parents from the payment of school fees considered; (b) the number of total exemptions granted; (c) the number of partial exemptions granted; and (d) the number of applications not granted. | x | x | x | x D I M | | | | | | | | |
| 3. | 6(12) | Submission of a final table (statistics) on or before 30 November of each year by governing bodies of public schools (no-fee schools excluded) to the Head of Department or his or her delegate | x | x | x | x D I M | | | | | | | | |

APPROVED: RB SWARTZ.....
HEAD OF DEPARTMENT
DATE: